



Board Meeting Minutes
May 7th, 2022

Mission: Uniting school psychologists to support all students through advocacy, leadership and professional development.

Vision: School psychologists are an integral and dynamic force in fostering student success.

WSASP Goals:

Professional Growth: To encourage and provide opportunities for the professional growth of school psychologists

Recruitment/Retention: To recruit and retain school psychologists in Washington

Guidance: To provide professional guidance for school psychologists in Washington

Expanded Role: To promote the expanded role of the school psychologist here in Washington

Advocacy And Collaboration: To work with other agencies, offices, and organizations in order to advocate for students

Group Norms:

- Respectful discussion
- Stay on task
- Set time limits
- Be solution-focused
- Listen to each other and come to a compromise

Values:

- Social Justice
- Problem Solving
- Whole Student Focused
- Collaborative Communication
- Integrity
- Advocacy
- Courageous Leadership
- Continuous Improvement

Call to Order:

Notes:2:33

ROLL CALL

Voting Members



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	President		President-Elect		Past-President		Treasurer		Secretary
X	Cassie Mulivrana	X	Carrie Suchy	X	Alex Franks-Thomas	X	Arick Branen	X	Gina Caulton
	Area 1A:		Area 1B:		Area 1C:		Area 1D:		Area 2:
	Liz Jones		Brenda Gessaman	X	Mikael Olson	X	Liz Gibson-Myers		Nicole Preston
	Anna Casey		Vacant		Rebecca Ragland		Lindsey Gallagher	X	Apryl Yearout
	Area 3:		Area 4:		Area 5:		Area 6:		Area 7:
X	Julie Apeles		Donna Guise		Cecilia Hernandez	X	Sara Allen	X	Laree Foster
X	Samantha Slider		Vacant	X	Danielle Bentow		Vacant		Katrice Thabet-Chapin
	Area 8:		Area 9:		Area 10:				
	Samantha Gerber	X	Michael Kirlin		Lore'K Garofola				
	Jennifer Heinecke	X	Kristin Schuster	X	Mary Bauer				
Non-Voting Members									
	EWU		Gonzaga		UW Tacoma		U. Washington		Central WA University
	University Rep - Jamie Chaffin		University Rep - Joseph Engler		University Rep - Laura Feuerborn		University Rep - Jim Mazza		University Rep - Heidi Perez
X	Student Rep - Elizabeth Roller Student Rep - Rosemary Farley	X	Student Rep - Ridge Bynum		Student Rep - Kaitlyn Crudge		Student Rep -	X	Student Rep - Kylie Melton
	Seattle U				Assessment Committee Chair(s)		Communications Committee Chair(s)		Ethics Committee Chair(s)



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	University Rep - Jason Parkin		X	Laree Foster	X	Alex Franks-Thomas	X	Michael Kirlin
	Student Rep - Lily Robins-Deville & Natalie Wong			Leayh Abel	X	Mikael Olson		
	GPR Committee Chair(s)			Mental Health Committee Chair(s)		PD Committee Chair(s)		Retention & Recruitment Committee Chair(s)
								Office Manager and Bookkeeper
X	Carrie Suchy			Sherri Bentley		Tracy Pennington Branen		Laurie Harrison X Kristi Wilson
	Anna Casey	X		Danielle Bentow	X	Arick Branen		Monique' Thacker Sheena Boosinger
	Social Justice Task Force			Clock Hour Chair		Scope Editor		Webmaster
								NASP Delegate
	Marissa Avalon	X		Amanda Fleck	X	Laurie Engelbeck		Ashley Maphis X Susan Ruby
X	Olivia Holter				X	Matthew Liberty		
Other:								

Review of WSASP Mission, Vision, Norms, and Values
Read by Laurie, Kristin, Apryl, Michael, Carrie
Approval of Previous Board Minutes
Will hold off until members have an opportunity to review. Will vote at the next meeting.
President-Elect Report



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Retreat: A survey will be coming out asking if you plan to attend the retreat in person or remotely, stay the night, and have any dietary restrictions. Please respond to this promptly. We need to know by Wednesday, June 1st for planning purposes. If you have any agenda items for this retreat, please contact Carrie.

President Report

Committee Chairs: Please contact Cassie Mulivrana if you are not interested in continuing as a Committee Chair for the 2022-23 school year and whether you have a recommendation for a replacement. After recommendations are reviewed and initial appointments made, any open area rep and committee chair positions will be posted and interested applicants will be asked to submit their resume.

Two area positions are open at this time and there are other committee chair positions - stay tuned!

Annual Board Meeting Schedule

- Next summer retreat is on June 27-28, 2022 (Monday/Tuesday) - Carrie Suchy will be taking over as president!

The Drop Box account is officially canceled - please be sure to inform your committee members not to save files to dropbox. Contact Cassie Mulivrana if you need assistance updating member access to your committee shared drive or adding members to your gmail listserv.

Past President Report

Past President:

Elections closed on April 29th. Members voted for President-Elect, Treasurer, and Area Representatives for even-numbered areas. Elected positions will begin July 1, 2022. Thank you to everyone who is continuing, and who has served the association, especially during the Pandemic.

President Elect: Mikael Olson, Issaquah School District

Treasurer: Arick Branen, Tacoma Public Schools

Area 1B: Larry Ruble, Lake Stevens School District

Area 1D: Sarah Daley, Federal Way Public Schools; Krista Helbing, Kent School District

Area 2: Apryl Yearout, Soap Lake School District

Area 4: Unfilled

Area 6: Sara Allen, Yakima School District; Tricia Parker



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Area 8: Kayleen Campbell, Spokane Public Schools; Franklin Day, Cheney School District
Area 10: Mary Bauer, Kennewick School District; Lore'K Garafola, Riverside Publishing

This is Alex's last official act/event as a member of the WSASP President team. It's been real, it's been fun, and it's been real fun!

Secretary Report

Notes: Last board meeting notes uploaded to website.

Treasurer Report

Notes:

Last year: Netted \$71,000

This year: Netted \$6,000

Summer institute this year lost \$18,000 (huge difference from previous year) due to pandemic because of obligations to SeaTac, minimum requirements to order food, AV costs, etc. Will NOT use hybrid format this summer due to cost.

Nb. - The fall conference will be hybrid but summer will not.

Membership is about the same.

Spring conference: \$19,000 came in (have not paid all speakers yet)

Thank you, Rich!

Total income for this year: \$10,000 (est.)

Last year: \$163,000

TOTAL BALANCE: \$104,000



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Overall: \$144,000 in bank account, including giving amount

Membership Update

Reminder that WSASP membership for the 2021-22 school year ends on June 30th. All board members must be current on association dues.

970 active members

NASP Representative Update

Please note that NASP membership also expires on 6/30/22.

Jo Callaghan is our new NASP delegate. Will be taking over this summer.

Open letter circulated re: policing in schools to create a position statement coming out at May meeting.

Clock Hour Chair Update

In response to WSASP members getting confused and sometimes paying extra for clock hours on the evaluation forms, we have removed the option to pay for clock hours as part of the evaluation process. Clock hours are included in registration - additional fee is included as part of non member vs member fee differential.

Reminder: Spring Lecture Series clock hours aren't available until the entire series is over.

Questions persist on ethics and suicide prevention documentation. I have shared the ethics general certificate and have also created ethics and/or suicide prevention separate clock hour forms but is an incredibly confusing process for members. I would like to streamline it by having a general certificate of attendance provided to attendees via email after these sessions.

Will revisit when we get closer to the fall conference.



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Webmaster Update

Notes: not present.

Review of Previous Action Items

From January Board Meeting

- Budget/Finance Committee: call for committee members! Email Arick or Cassie if you are interested in being part of this committee.
- Available Position: Credentialing Resource Specialist - workgroup last year that met when we considered the recommendations from NASP

Area Rep and Committee Chair Responsibilities

During the WSASP Summer Retreat in 2017, the board agreed to simplify the expectations of serving as an area representative. Three main duties emerged:

- 1) Attend Board Meetings (at least one co-rep should be in attendance)
- 2) Disseminate information (provided by WSASP) and correspondence to your area **<this is currently interpreted as forward the PWN>**
- 3) Hold at least one meeting per year in your area. This could be training or a meeting. Area reps have a budget of \$200 a year. Providing snacks or hosting an event at a restaurant and buying appetizers can boost attendance! Contact finances@wsasp.org about reimbursement.
- 4) Vote on Clock Hour applications (one vote per area)

Committee chairs do not currently have a defined list of responsibilities.

Member Benefit/Give Back Check In

Proposed name change from “*Give back*” to “*Member benefit*”

Summer institute - In-person only

–Consider raffling off rooms because we have to pay for a block of rooms regardless

-The first people that register might get a room (?)

Prioritize those who live far, early career, etc (gets complicated)

-Share the cost (?)

Costs about:

-4600 rooms

-4000 food

-1,000 AV



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Brings in about 50 people - \$100/person coming in → \$5,000
Net loss of ~\$6,000??

- Savings account is set up
- PD proposal regarding secondary summit hotel rooms

New Business

Notes.

Assessment Committee Report

Most recent meeting on 4/20/22

Dear Assessment Committee is an ongoing project.

Interested in revising Intellectual Disability guidance paper

Big thank you to Julie and Sam helping look at the role of school psychology assistant roles in the schools.

Assessment during the time of COVID-19 article series. Will be submitted no later than 5/13/22. Submitted proposal for fall conference.

Communication Committee Report

Laurie Engelbeck will be doing the last edition of the Scope - thank you for many fabulous editions!!

Matthew will be stepping in :-)

Created several response letters regarding current events. Have a news blog on the website - let us know if you want something posted, please!

A few more editions of the PWN to come out.

Begin thinking as committees what information you would like to add to the triennial survey - coming out in fall 2022.

Ethics Committee Report



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Created a job description. Three-year role - this role will come up for renewal in 2023.
Fall presentation will address how assessment and ethics relate.

GPR Committee Report

More information in June. ESA behavioral health coalition has completed documents and they are available to be shared!!
NASP Advocacy Academy is virtual again this year.
Two tiers - never done it? Do the whole training.
Did it last year? Skip the preliminary training and do the live Capitol Hill Day.

Worth doing (IMHO says your secretary :-))

Glenna Gallo got a promo to the feds as head of OSEP. Tania May is now assistant director at OSPI.

Mental Health Committee Report

Consistency has been a goal for our committee.
Sept, Nov, Jan, March, April and May for next year.
Social media campaign this month - please share and spread the word!

Professional Development Committee Report

Spring lecture series - 192 people signed up
\$100 discount to members

Working on the summer institute.

Special ed law - Corbin - manifestation determination review presenter - will be a 3-hour presentation
Julie Ray - school counselor to present on parent education on stress management and suicide prevention
Steve Hirsch - TBD

Finalizing fall conference - SeaTac
Mid-October
\$285 is final cost for Early Bird registration
Will be over \$300 for last week



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Only one day will be a hybrid option, and only in **one** room. Four hybrid sessions will be recorded - and ONLY these in order to encourage in-person attendance.

An ethics topic and a speaker on how principals and psychs can collaborate on MTSS.

Retention and Recruitment Committee Report

No one was in attendance.

Social Justice Task Force Report

Successful year.

Infuse social justice throughout the entire organization. Should the committee dissolve and permeate other committees or stand alone?

Put a member from the committee on each of the other committees.

Make a long term and short term social justice goal for each committee

Award nomination form now includes a social justice component.

Member benefit - mini grant submission of \$200-250 for PD or books to be trained in social justice/diversity/equity. Specifically, disproportionality and considering relevance to WA state data.

WSASP summer book club.

Update resource page - linked to WSASP website.

Email us resources that you would like us to consider and we may be able to add to page.

Pronoun guidance

Board question - should the task force continue as a stand-alone entity or should it be embedded within other committees?

NEW TOPIC

1. Remove past-past presidents (Laurie Engelbeck and Alexandra Franks-Thomas) from US Bank accounts and signature card and add new



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<p>presidents (Carrie Suchy and Carina Mikael Olson) to bank account and signature card.</p> <ul style="list-style-type: none"> a. Motion proposed by Carrie Suchy b. Seconded by Arick Branen c. Opened discussion:No discussion d. In favor - many e. Opposed - none f. Passed <p>2.</p>
Meeting Adjourned
3:46 PM

ACTION ITEMS		
TASK:	COMPLETED BY WHO:	COMPLETED BY WHEN:
Save approved board meeting minutes as a pdf document and post to the WSASP website	Webmaster and Secretary	March 31, 2022