



Board Meeting Minutes
March 10, 2022

Mission: Uniting school psychologists to support all students through advocacy, leadership and professional development.

Vision: School psychologists are an integral and dynamic force in fostering student success.

WSASP Goals:

Professional Growth: To encourage and provide opportunities for the professional growth of school psychologists

Recruitment/Retention: To recruit and retain school psychologists in Washington

Guidance: To provide professional guidance for school psychologists in Washington

Expanded Role: To promote the expanded role of the school psychologist here in Washington

Advocacy And Collaboration: To work with other agencies, offices, and organizations in order to advocate for students

Group Norms:

- Respectful discussion
- Stay on task
- Set time limits
- Be solution-focused
- Listen to each other and come to a compromise

Values:

- Social Justice
- Problem Solving
- Whole Student Focused
- Collaborative Communication
- Integrity
- Advocacy
- Courageous Leadership
- Continuous Improvement

Call to Order:

Notes:5:09PM

ROLL CALL

Voting Members



Board Meeting Minutes
 March 10, 2022

	President		President-Elect		Past-President		Treasurer		Secretary
x	Cassie Mulivrana		Carrie Suchy	x	Alex Franks-Thomas		Arick Branen	x	Gina Caulton
	Area 1A:		Area 1B:		Area 1C:		Area 1D:		Area 2:
	Liz Jones		Brenda Gessaman	x	Mikael Olson		Liz Gibson-Myers		Nicole Preston
x	Anna Casey		Vacant		Rebecca Ragland	x5: 5	Lindsey Gallagher		Apryl Yearout
	Area 3:		Area 4:		Area 5:		Area 6:		Area 7:
x	Julie Apeles		Donna Guise	x	Cecilia Hernandez	x	Sara Allen		Laree Foster
x	Samantha Slider		<i>Vacant</i>		Danielle Bentow		Vacant	x	Katrice Thabet-Chapin
	Area 8:		Area 9:		Area 10:				
	Samantha Gerber	x	Michael Kirlin	x	Lore'K Garofola				
	Jennifer Heinecke		Kristin Schuster	x	Mary Bauer				
Non-Voting Members									
	EWU		Gonzaga		UW Tacoma		U. Washington		Central WA University
	University Rep - Jamie Chaffin	x	University Rep - Joseph Engler		University Rep - Laura Feuerborn		University Rep - Jim Mazza		University Rep - Heidi Perez
xx	Student Rep - Elizabeth Roller Student Rep - Rosemary Farley	x	Student Rep - Ridge Bynum		Student Rep - Kaitlyn Crudge		Student Rep -		Student Rep - Kylie Melton



Board Meeting Minutes
March 10, 2022

Seattle U				Assessment Committee Chair(s)		Communications Committee Chair(s)		Ethics Committee Chair(s)
x	University Rep - Jason Parkin			Laree Foster	x	Alex Franks-Thomas	x	Michael Kirlin
x	Student Rep - Lily Robins-Deville & Natalie Wong			Leayh Abel	x	Mikael Olson		
GPR Committee Chair(s)			Mental Health Committee Chair(s)	PD Committee Chair(s)		Retention & Recruitment Committee Chair(s)		Office Manager and Bookkeeper
	Carrie Suchy	x	Sherri Bentley	Tracy Pennington Branen	x	Laurie Harrison		Kristi Wilson
x	Anna Casey		Danielle Bentow	Arick Branen		Monique' Thacker		Sheena Boosinger
Social Justice Task Force			Clock Hour Chair	Scope Editor		Webmaster		NASP Delegate
	Marissa Avalon	x	Amanda Fleck	Laurie Engelbeck	x	Ashley Maphis	x	Susan Ruby
x	Olivia Holter							
Other: Vincent Alfonso (Gonzaga and Assessment Committee)								

Review of WSASP Mission, Vision, Norms, and Values
Notes. Read by Laurie Harrison, Michael Kirlin, Susan Ruby, and Laurie Engelbeck
Approval of Previous Board Minutes



Board Meeting Minutes
March 10, 2022

June 2021 minutes vote outcome: unanimously
October 2021 minutes vote outcome:unanimously
January 2022 minutes vote outcome:unanimously
Secretary and Webmaster to collaborate to post approved minutes on WSASP website as PDF

President-Elect Report

Maternity Leave!

President Report

Welcome new UW Tacoma University and Student Reps!

NASP Elections Outcome

Annual Board Meeting Schedule

- The all-day May retreat day will be Saturday, May 7th at Central Washington University
- Next summer retreat is on June 27-28, 2022 (Monday/Tuesday)

Award nominations for Fall 2022

- Addition of SJ question to nominations?
- Should they be opened earlier? Typically a past president job but could be completed by Cassie twice to shift the date
- Addition of letter of recommendation? (this helps with NASP nominations)

Updates to Board Policies and Procedures

- Focus of May all-day meeting - the pandemic has changed how some things work and highlighted things that need updates
- [Review the current document here](#)

Past President Report

WSASP Leadership Nominations/Elections

Past President: Nominations for 2022 elections will open March 11 and close April 13. Elections are being held for President-Elect, Treasurer, and



Board Meeting Minutes
March 10, 2022

even-numbered areas (1B, 1D, 2, 4, 6, 8, 10). If you are a current area representative in one of these areas, please reach out to Alex to confirm whether you are (or are not!) running for re-election. Elections will open April 15 and close April 29; results will be announced April 30. Alex and Cassie will be recording an informational video for folks who are interested in running, and will host two informational/Q&A sessions: March 17 at 12:00 (Alex) and March 22 at 6:30 (Cassie).

WSASP Leadership Informational Sessions (Virtual Conversations and Lunch and Learn)

Secretary Report

Notes -none

Treasurer Report

1. Total funds in US Bank: 162K
2. Profit and Loss for current fiscal year, as of 12/31:
 1. Income: 8500
 2. Expenses: 52,800
 3. **Loss: - 44,273**
3. Fall Conference
 1. Total Income from Remote: **31,600**
 2. Total Loss from In Person: - **9500**

Membership Update

Active Members 957
Renewal Overdue 698
Lapsed 629

NASP Representative Update

Notes: 870 school psychs who are NASP members. Meeting on 3/16 to discuss position papers. Prevention and wellness, grade retention and social promotion; Safe schools for gender and transgender diverse students



Board Meeting Minutes
March 10, 2022

Clock Hour Chair Update

Fall Conference Evaluation Forms: Very well rated. All scores at least 4 or higher.

Clock Hour Co-Chair Position Available

NASP 2022 Convention Clock Hour Request

Webmaster Update

Many Updates!

- Changed the font color to black and background to white on all webpages (requested by Alex)
- Added a blog (requested by Alex)
- Updated the Job Posting webpage (requested by Cassie)
- Updated the Internship Posting webpage (requested by Cassie)
- Updated the Fall Conference page for Call for Proposals (requested by Cassie)
- Updated the submission form for job postings to reflect which area they are in (so Kristi doesn't have to look it up)

I think everything else has been smaller jobs like updating pages as new info comes in like the SLS, committee member contact info, etc.

Review of Previous Action Items

From August Board Meeting

- Dropbox is officially canceled and our account will lapse with the end of our current billing period.

From June Board Meeting

- Draft committee chair responsibilities shared with committee chairs for review and will be brought to the board at the May board meeting.
- Hanging Items - if you haven't done this yet - should be on Google drive :-)
- Committees to submit committee goals
 - Committee handbook/procedural manual



Board Meeting Minutes
March 10, 2022

From October Board Meeting

Dyslexia Guidance Updates ([link to folder with letters](#))

- Met with Decoding Dyslexia in November
 - Would like to have a partnership moving forward
 - Panel presentation at Fall Conference potentially
 - If you would like to be part of those conversations, contact Cassie
- Next steps: update the letter and re-publish with changes
- As of March, meeting this is still an action item. Cassie connected with Alicia Roberts-Frank in February and will reach out again to schedule follow-up. Cassie to schedule a meeting with the authors of the original guidance document to finalize revisions.

From January Board Meeting

- Budget/Finance Committee: call for committee members! Email Arick or Cassie if you are interested in being part of this committee.
- Available Position: Credentialing Resource Specialist - workgroup last year that met when we considered the recommendations from NASP
- Follow-Up Votes
 - SJTF Position Statements: both approved for adoption
 - BHC Documents: approved for endorsement

New Business

Area Rep Responsibilities Review/Proposed Revisions

During the WSASP Summer Retreat in 2017, the board agreed to simplify the expectations of serving as an area representative. Three main duties emerged:

- 1) Attend Board Meetings (at least one co-rep should be in attendance)
- 2) Disseminate information (provided by WSASP) and correspondence to your area <**this is currently interpreted as forward the PWN**>
- 3) Hold at least one meeting per year in your area. This could be training or a meeting. Area reps have a budget of \$200 a year. Providing snacks or hosting an event at a restaurant and buying appetizers can boost attendance! Contact finances@wsasp.org about reimbursement.
- 4) Vote on Clock Hour applications (one vote per area)

Conversation included discussion of how to help area reps get to know their area
-Survey at the beginning of the year to ask what people are interested in hearing about



Board Meeting Minutes
March 10, 2022

- Raffle with a gift card
- Invite a speaker to attract people to congregate
- There have been triennial surveys in the past

This drive has ideas including a sample introduction letter:

<https://drive.google.com/drive/u/1/folders/1waa2Wy35uWOqr1LOCmDbzN12QGBJbkKK>

Here is an example of a welcome letter to an area group: <https://www.smores.com/3cv8g>

How can we include University/Student Reps as well?

Assessment Committee Report

The Assessment Committee continues to have the Dear Assessment Committee column going strong in the PWN and Ashley Maphis has helped us put the columns on our webpage. One of our newer members is excited about partnering more with DDA and we are in the early stages of a revised guidance paper about Intellectual Disability. A small group is working on gathering and reviewing data about use of school psychology assistants. Lastly, we are in the drafting stages of the Assessment During COVID-19 third and final article of the series.

Next Committee Meeting: 04/20/2022

Communication Committee Report

We continue to meet our annual goal of providing timely resources to membership in response to current events. Recently this has included statements on supporting LGBTQ+ students and families in light of discriminatory bills and policies in other states receiving heavy media attention, as well as resources to discuss the Ukraine Conflict with students/families and supporting military youth. We have also met our annual goal of implementing a News blog on the website (Under News and Communications tab on the website). We are cross-posting content to the PWN and to social media.

Please reach out to Alex and Mikael if you would like to have information posted on the news blog, or want to brainstorm other ways to communicate your committee or area rep activity to membership!

Next Committee Meeting: 03/17/2022



Board Meeting Minutes
March 10, 2022

Ethics Committee Report

We received a follow up on a complaint from two years ago about a former school psychologist in private practice. The Department of Labor contacted me regarding my WSASP Ethics Chair response to this situation. We may want to be more careful to respond to circumstances that are specific to school psychology, for the person(s) of concern who are actively acting in the role. I provided a requested response to the Department of Labor. I have not been contacted in the two months since this inquiry.

We are having further inquiry about identifying students in the OHI and Autism categories without diagnosis from medical or other qualified practitioners. I have referred to Lynette Baisch's legal guidance to answer those questions. From a purely legal perspective these are educational diagnoses, not medical diagnoses. The ethical argument is not relevant, per Ms. Baisch.

GPR Committee Report

ESA BHC Role Revisions WSASP Board Adoption Vote Outcome: Approved

Reaching out to SJTF, WEA has a goal of increasing the diversity of those who participate in public advocacy. Please encourage or pass names our way.

HB 1664 passed, increasing the prototypical funding model for ESAs.
Also bill to limit live active shooter drills

Anti CRT (critical race theory) bills did not progress past a hearing.
Universal screenings for highly capable programs got further but did not pass.

Mental Health Committee Report

Have met the goal to contribute regularly to PWN (yay!)
Not confident that the goal to complete a big project by May will happen.
Social media blitz for Mental Health Month in May.

Professional Development Committee Report

[Spring Lecture Series](#)

First session is tomorrow with Dr. Charles Barrett!



Board Meeting Minutes
March 10, 2022

Over 120 registrants as of Monday - last year there were only 103

Fall Conference Call for Presenters: <https://forms.gle/Lg98Q19SoazpzXsT8>

One concern is to try and avoid meeting at the same time as CA because of competition for speakers and conflicts for individuals who need to be at multiple events. Here are upcoming CA dates: <https://casponline.org/events/>

Retention and Recruitment Committee Report

NASP Booth

- 34 people reach out with requests for more information
- Huge increase in jobs and internships posted to our website
- Learned a lot - need a hashtag and more!

We are running 4 trainings online. The first session was on How to interview. We had 48 people sign up, 42 attended. All but 1 were graduate students. All programs were well represented. The second session was Self-Care and Self-Advocacy. I really talked up our advocacy page too. We had 35 people sign up but only 8 attended. The next session is March 24, I will teach them how to present (on being a school psychologist) & I will share powerpoints for high school students and college students. Currently 28 people are signed up. April 28th, Monique will be presenting how to be a Mentor/Mentee. So we will have met all of our goals and then some. These were presented free of charge. Cassie was the driving force for the NASP Booth, she will explain how it went. See you in May!

Zoom Series

1. How to interview for jobs and review contracts. January 19th 5:30 – 6:30
2. Self-Care on the job, how to set boundaries, and self-advocate. February 10th 5:30 – 6:30
3. How to present to high school/college students on becoming a school psychologist. Materials will be provided. March 24th 5:30 – 6:30
4. Information on being a mentor/mentee - April 28th 5:30 – 6:30

Meeting every first Wednesday of the month.

Social Justice Task Force Report



Board Meeting Minutes
March 10, 2022

At the December meeting, the group brainstormed how to increase engagement from SJTF members. We also started to break down projects so they could be more achievable by specific timeframes and less daunting to complete in steps. At the January meeting, the team established SJTF group agreements and expectations to increase engagement. The group reviewed various projects in progress and updated an overall tracking document to keep on top of everything:

<https://docs.google.com/spreadsheets/d/19g15EH02uvfNxObK6BZxK2mIBrP8NegYPwdXhV26vrY/edit?usp=sharing> We also reviewed our annual goals document to ensure goals will be met by end of year.

Outcome of Board Vote to adopt NASP position statements:

- Position Statement on Prejudice, Discrimination and Racism: <https://drive.google.com/file/d/1E7j19cuugDulz08Zf-rv4J6YqkmzxPGb/view>
- Position Statement on Racial and Ethnic Disproportionality in Education:
https://drive.google.com/file/d/1EcdNYSynBjtueAoBpHlwZRC1N-_MvMzq/view

Also a book study!

Next Committee Meeting: 03/24/2022

Agenda for March includes guidelines on using pronouns in assessment reports.

NEW TOPIC
Notes
NEW TOPIC
Notes

ACTION ITEMS		
TASK:	COMPLETED BY WHO:	COMPLETED BY WHEN:
Save approved board meeting minutes as a pdf document and post to the WSASP website	Webmaster and Secretary	March 31, 2022



Board Meeting Minutes
March 10, 2022

Meeting is closed at 6:22 PM		
------------------------------	--	--