



Board Meeting Minutes
June 30, 2020 | 1:00 pm

Mission: Uniting school psychologists to support all students through advocacy, leadership and professional development.

Vision: School psychologists are an integral and dynamic force in fostering student success.

WSASP Goals:

Professional Growth: To encourage and provide opportunities for the professional growth of school psychologists

Recruitment/Retention: To recruit and retain school psychologists in Washington

Guidance: To provide professional guidance for school psychologists in Washington

Expanded Role: To promote the expanded role of the school psychologist here in Washington

Advocacy And Collaboration: To work with other agencies, offices, and organizations in order to advocate for students

Group Norms:

- Respectful discussion
- Stay on task
- Set time limits
- Be solution-focused
- Listen to each other and come to a compromise
- Equity of voice

Values:

- TBD

Call to Order:

Notes/time: 1:03 pm

ROLL CALL

Voting Members

	President		President-Elect		Past-President		Area 1A:
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X	Alex Franks-Thomas	X	Cassie Mulivrana	X	Laurie Engelbeck	X	Liz Jones
	Treasurer		Secretary		NASP Delegate	X	Anna Casey
X	Arick Branen	X	Monique' Thacker		Susan Ruby		
	Area 1B:		Area 1C:		Area 1D:		Area 2:
	Jennifer Much	X	Mikael Olson	X	Elizabeth Gibson-Meyer	X	Nicole Preston
X	Brenda Gessaman	X	Jessica Kessler		Jennifer Chandler		<i>Vacant</i>
	Area 3:		Area 4:		Area 5:		Area 6:
	Nathan Cattarin		Donna Guise	X	Sherri Bentley		Danna Williams
	<i>Vacant</i>		<i>Vacant</i>		Cecilia Hernandez		Sara Allen
	Area 7:		Area 8:		Area 9:		Area 10:
X	Laree Foster	X	Samantha Gerber	X	Michael Kirlin	X	Lore'K Garofola
	<i>Vacant</i>	X	Jennifer Heinecke	X	Karen Harper	X	Mary Bauer
<u>Non-Voting Members</u>							
	EWU Hybrid		EWU Program Online		U. Washington		Central WA University
	University Rep - Susan Ruby		University Rep - Jamie Chaffin		University Rep - Jim Mazza		University Rep - Heidi Perez
	Student Rep - Name		Student Rep - Name		Student Rep - Name		Student Rep - Name
	SU Program		GU Program		Assessment Committee Chairs		Communications Committee Chairs



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X	University Rep - Jason Parkin		Joseph Engler	X	Cassie Mulivrana	X	Alex Franks-Thomas
	Student Rep - Name		Student Rep - Name			X	Mikael Olson
	Ethics Committee Chairs		GPR Committee Chairs		Mental Health Committee Chairs		PD Committee Chairs
X	Michael Kirlin	X	Carrie Suchy	X	Sherri Bentley	X	Steve Hirsch
		X	Sherri Bentley	X	Tracy Pennington-Branen		
	Retention & Recruitment Committee Chairs		Office Managers				
X	Laurie Harrison	X	Curt Blair				
X	Monique' Thacker		Sheena Boosinger				
Other: Yeogin Chung, Webmaster							

Review of WSASP Mission, Vision, Norms, and Values
Notes: Alex - we will be adding the values to our next agenda once approved.
Approval of Previous Board Minutes
Laurie E. made motion to approve the previous meeting minutes. Seconded and approved.
President-Elect Report
Cassie - Provided information to area reps yesterday and will provide information on committee reports later in the meeting.
President Report



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- Looking for go-to volunteers for crisis response team on behalf of the association. Email Alex if you are interested in supporting crisis response if need arises.
- Proposed dates for 2020-21 Board Meetings (5:00-6:30p). Alex to send out zoom links
 - Thursday, August 20, 2020
 - PD will have summer retreat on August 17-18, Talks will occur the 18th
 - Thursday, October 8, 2020
 - Thursday, January 14, 2021
 - Thursday, March 11, 2021
 - Saturday, May 8, 2021 (Spring Retreat)

Past President Report

Awards for Fall conference nomination form. If you have outstanding colleagues, please nominate them for an award. A list of the awards are listed on the website. Those are: Best Practices in Assessment, Interventions, Consultation, Education/Supervision, Research/Evaluation. Louisa Thompson Award, School Psychology Services Award, Outstanding Advocate Award, and School Psychologist of the Year.

Cassie requested a list for information to give area reps so that they can pass it on to districts/colleagues in the area.

Secretary Report

Approved meeting minutes will be sent to Curt and Yeojin on 7/01/2020. Draft notes of this meeting will be shared after reviewed by Alex.

Treasurer Report

\$200 per area rep
We have not paid for awards for the last two years because they do not send invoices.
R&R requested additional funds to go to NASP
Communication Tools will be combined
Office professional was increased when we hired Sheena as bookkeeper.
Webmaster \$2,500



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Budget \$78,120 (\$14,400 more than last year.)
We are saving money this year do to COVID-19

Alex - In the next few years, we need to be thoughtful about the budget.

Steve H. - I'm concerned because the budget items seem to be recurring.

Arick - No \$3,500 (R&R) is every other year, one-time fee for GPR

We can make budgets on what we are expected to make. This year we will be making a lot from the fall conference. Suggested revisit at the end of July. We don't have a financial advisory committee. Now that we have more office support, we can meet and review the upcoming budget. Arick will meet with Alex and Cassie in August. We gave awards of \$50 to support students. We need to discuss how to pay these because the checks were not cashed. Only two students contacted Arick.

Alex - Can we make a motion to approve?

Michael - I think the budget looks really good.

Arick - I will put the items under add ons.

Laurie H. - We will have limited funds in 2024-25 school year due to NASP conference in Seattle.

1:40 pm Motion to approve the budget. Seconded. Motion carries.

Membership Update

Curt - The membership numbers are skewed. 344 active members with 340 pending renewal. 28 new members. We should get in the 600s after the conference.

Review of Previous Action Items

- COVID-19 Task Force: Let Alex know if you are interested



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- Guidance document released in April.
- Seeking clock hour chairperson
 - Contact Susan Ruby directly.
- Seeking Strategic and Charitable Giving Chair
 - This duty has fallen to the president's group.
 - If no one is interested by August meeting then it will continue to fall to the president's group.

New Business: Establish Social Justice Task Force

Alex - The purpose is to develop materials and for those interested in doing social justice work for 3-5 years.

Anna - I would like to have a discussion on the name before debuting.

Jennifer H. - 3-5 years would be a good start.

Michael K. - Agree. We may need to follow the guidance of OSPI and the needs across the state. I'd say plan for 4 years and decide if a 5th year is necessary.

Alex - Having a time limit differentiates from standing committees.

Sherri - I would recommend a flexible amount of time until we see these practices embedded in everything we do.

Alex - It looks like everyone agrees in the chat that 3-5 years is appropriate. Is there a motion to establish a task force lasting 3-5 years to support social justice efforts in the association on behalf of school psychologists? 1:55 pm motion approved. I will send out an email to those interested in participating in this task force.

New Business: Identify plan for old WSASP paper files housed at EWU

Pre 2014 old paper files are at EWU.



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Curt - Had to go through these files. The year before last, Susan had to remove them from EWU to clean asbestos then had a student organize them.

Alex - Maybe we should table this until Susan can be a part of the conversation. Susan might have input.

Curt - I really don't know what to do with these.

Steve - The old SCOPES are used as a reference for historical data.

Alex - We will put this on pause until Susan can join us.

New Business: Review Proposed WSASP Values from Board Retreat Work

- Developed from list of 70+ values brainstormed by board members during retreat on June 29:
 - **Social Justice** (diversity, equity, inclusion, culturally responsive)
 - **Problem Solving** (including Strength-based, solution-focused, data-driven problem-solving, innovative, outside the box and systemically oriented, action oriented, interventions, meaningful positive outcomes)
 - **Whole-Student Focused** (centering the student and family voice and experience, student empowerment, compassion, promoting mental health)
 - **Collaborative Communication** (Collaboration, communication and transparency, power sharing)
 - **Integrity** (Integrity, trustworthy, authenticity, ethical, professional, sincerity)
 - **Advocacy** (Advocacy for the profession and students)
 - **Courageous Leadership** (Leadership, change agents, mediator)
 - **Continuous Improvement** (professional development, reflective (awareness, flexibility, humble)

Carrie, Anna, Monique, Laurie, worked together to create a list from our brainstorming session yesterday.

Alex - Created a voting poll to gather opinions on each of the values of the state association.

Social Justice Discussion:



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Michael - This needs to be more operationally defined.

Anna - This was all 3s-5s.

Alex - We are operating on NASPs definition.

Problem Solving Discussion:

No one spoke up.

Whole Student Focussed Discussion:

Whole Student vs. Whole Child because it's more inclusive of those 18-21.

Cassie - Birth to 3 is going to be managed by the county.

WAC says, child or student.

Courageous Leadership Discussion:

Courageous adds to the description.

Continuous Improvement:

No one spoke up.

Alex - Will someone make a motion to approve these 8 values? Motion approved at 2:25 pm.

Assessment Committee Report

Cassie - Proposed that Laree is appointed committee co-chair.

Alex - Laree is appointed at the committee co-chair. No vote needed.

Action items:

- (1) Cassie & Laree & Vincent: Meet with webmaster
 - Timeline Goal: by Fall Conference



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- Update webpage with new visual
- Add links to SCOPE articles (members only)
- Promote assessment pieces from fall conference
- (2a) Laree & Cassie & Nicole: Best practices for in-person assessment with PPE
 - Timeline Goal: ASAP, but by Fall Conference
- (2b) Brenda & Cassie: Info from publishers about best practices in remote assessment (find links and create a resource area)
 - Timeline Goal: ASAP, but by Fall Conference
- (3) Samantha & Jason: ELL as Social Justice Goals
 - Timeline Goal: by end of Winter
 - Write article on how ELL teachers can be included in MTSS process
 - Compile guidance on ELL assessments
- (4) Cecilia Hernandez: Threat assessment
 - Timeline goal: by end of Spring

Communication Committee Report

- New SCOPE Editor: Move to three editions per year.
 - Laurie E. - We need to vote because it's listed in our bylaws that they come out 4 times a year.
 - Area reps will be responsible for sending the SCOPE out to contacts.
 - Motion to move to three editions per year. Motion approved 2:32 pm.
- PWN will be sent every other week.
- Establish social media policy.
- Work with OSPI to develop page for school psychologists on OSPI website.

Ethics Committee Report

Michael - Create feedback loop for those who want to contact the organization. A google form will be created. Maintaining four goals. Karen Harper will join Michael on the Ethics Committee.

GPR Committee Report



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Carrie - Change of overall committee purpose to add grassroots activities. Creation of operations manual.

Mental Health Committee Report

Tracy - We will work on creating a resource bank for the WSASP website. Each month the committee will contribute to the PWN and SCOPE.

Professional Development Committee Report

Steve - Next week we will have all speakers set for Fall conference. Registration will open soon. Summer Institute will be August 17-18 in person or just the 18th if virtual. No cost for board members. \$50 for everyone else.

Retention and Recruitment Committee Report

Laurie H. - Presentation for middle school and high school students, and undergraduates. Develop mentor application form. Update website.

Announcements

Sherrie - Thank you Alex for putting this retreat together! Kudos to PD!

Yejin - Fall conference registration is open.

Curt - We need to consider how to deliver the awards during Fall conference.

Carrie - I will share out school psych data from the WEA survey at a later date.

Curt - Please let me know if you want me to add new committee member emails.

Good of the Order

None



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Adjournment
2:47 pm

ACTION ITEMS		
TASK:	TO BE COMPLETED BY WHO:	COMPLETED BY WHEN:
Carry New Business Item: Identify Plans for old WSASP paper files housed at EWU over to next board meeting	Alex & Monique'	August 20, 2020