



# Board Meeting Minutes

Jan 9, 2020

Agenda Item	Notes					
Call to order						
Roll call of members present <i>Quorum = 9 voting board members</i>	<b>Officers</b>	<b>Present/ Name</b>				
	President - Laurie Engelbeck	Present	Area 1A –	N/A	Area 5 –	Present Sherri Bentley
	President Elect Alex Franks-Thomas	Present	Area 1B -	N/A	Area 6 –	N/A
	Past President Steve Gill	Present	Area 1C –	N/A	Area 7 -	Laree Foster
	Treasurer – Arick Branen	Present	Area 1D –	Liz Gibson-Myers	Area 8	
	Secretary – Monique Thacker	Present	Area 2 –	N/A	Area 9 –	Michael Kirlin
			Area 3 -	N/A	Area 10 –	Lore’K Garafola
			Area 4 –	N/A		
Other Board members and roles	Joseph Engler, Gonzaga University		Curt Blair Office Manager			
Approval of past meeting minutes	Approved.					
Report on Membership	614 active members 209 pending renewal					
Treasurer’s report	82k (not including 25k in bonds) in account right now.					



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	<p>Profitable conference compared to past. Raising the amount of \$30 was good for profit.</p> <p>AV: Last year we spent 12k. This year we spent 3k in AV.</p> <p>4,100 in conference vendors.</p> <p>170/person in meals. 70/person for brunch. 1200 for board breakfast. 628 for room/milage.</p> <p>2,100 speakers. 2k whova app. 1,600 rooms for some board members.</p> <p>2,300 net amount.</p> <p>Fewer discounts to districts.</p> <p>Raising the conference rate had no impact in attendance.</p> <p>70 students attended. Double the amount previously.</p> <p>We will further discuss this during the retreat.</p>
Officers' reports	<p>Next Zoom meeting March 12? Possibly meeting to check-in.</p> <p>May 2 CWU all day meeting. Laurie to send the details later.</p> <p>Nominations for WSASP officers and Area Reps coming up.</p> <p>Steve G. new nomination difficulties with survey monkey and web master.</p> <p>Area reps to send out multiple notifications that will end of March.</p> <p>Voting will occur in early April and the platform will be determined (possibly google form).</p> <p>Steve G. excess spring lecture series funds will be returned to members.</p> <p>Laurie - Requests for poster awards were submitted by 2 people. Two people have claimed their \$500 reimbursement awards. One went to a first year psych who was really appreciative.</p> <p>Arick - OSPI is not charging for speakers.</p> <p>Steve G. - We made a lot of money at the Oregon conference.</p> <p>President Elect Report - Alex. continuing Dare to Lead book study content covered in February due to low meeting attendance.</p> <p>Now is a good time to send in for PWN. Alex is happy to help. Please make sure PWN is sent out to area reps.</p>
Committee reports:	
GPR	<p>GPR - Sherrie meeting report from last Tuesday. Brittney Shaw is a new advocate. Postcard writing at the conference was completed. SPAW Week of Action at the end of February.</p> <p>Liaison - MTSS director at OSPI and Ombuds to meet regarding medicaid billing and next steps. We need to find out who to partner with.</p> <p>Alex - House Bill 2012 pushed by WEA regarding National Certification stipend.</p>
PD	<p>Steve Hirsch not present to report. Arick already reported on the finances of the conference.</p>
Communications	<p>Social media/SPAW data review:</p>



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Facebook: 557 followers. Popular posts are active posts and action requests.  
Facebook SPAW Data: 9 posts, +14 followers, 8,206 total impressions (views). Overall engagement rate of 7.3%.  
Twitter: 427 followers.  
Twitter SPAW Data: 9 tweets, 4,300 impressions (views) during the week.  
Overall engagement rate of 3.0%

PWN data review:  
Sent to current and lapsed members.  
Average number of recipients is 716  
Average percentage of PWNs opened is 49.5%  
Average percentage of PWNs with links opened is 16.9%

SCOPE:  
Laurie Harrison will resign from editing the SCOPE after June 2020.  
Please let Laurie Harrison know if you are interested in taking this duty over.

Webmaster:  
Previous webmaster resigned immediately two weeks prior to fall conference.  
Job description was developed.  
Compensation still needs to be decided. Hourly rate of \$20/hour up to \$3,000. Alex stated WildApricot is the platform and training may be necessary.  
Jamie Chaffin was interested but said she could not fulfill the job requirements as written at this time. Jamie created some documents that we can use.  
Arick said Jamie was a little disappointed about not supporting the website for no cost to WSASP.  
Steve G. recommended an honorarium over an hourly wage.  
Alex did some work for the spring lecture series today during her work day. 200 hours seems a bit high. However, with new duties next year (revamp and update) there may be more time necessary. Since we don't have data on how much it will cost, we may need to budget an amount and be flexible.  
Steve G. recommends \$2,500.  
Arick talked about minimal additional work that needs to be done regarding the Spring Lecture Series. We will be getting information out



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	<p>to registrants. Justin will be the moderator and will convert videos to be sent on to registrants.</p> <p>Arick recommends \$2,500-3,000.</p> <p>Sherrie stated that we all volunteer and recommends tracking hours and starting with \$2,500. We need to find someone who wants to contribute.</p> <p>Steve G. recommends \$40/hour because if someone did the webmaster for a living, they would charge \$100/hour.</p> <p>Laurie stated that getting a new webmaster would grow our association.</p> <p>Steve G. motions to pay \$40/ hour up to \$2,500 honorarium and track hours spent and duties. Motion was approved.</p>
Mental Health	<p>Sherrie provided specific ideas and requested mental health links from members and did not receive any resources and links.</p> <p>Laurie suggested a post in the PWN requesting used resources that are evidenced based and easy to use from the community.</p>
Recruitment/Retention	<p>Need new chair</p> <p>Laurie Harrison has reported that today she resigned at least until summer.</p> <p>Monique and Tracy are interested in taking this over.</p>
Assessment	<p>Laree stated there is a meeting next week. Several committee members have written articles on assessment topics for SCOPE. Laree and Jason wrote about evaluation of autism in the schools. Cassie is going to provide recommendations and a response regarding dyslexia, SLD etc.</p>
Ethics	<p>Michael said he has not received feedback from others directly and questions. Blurbs were not positively received. Considered providing ethics information on the web page. We need to find a way to advertise that this is a resource. Michael will provide a general statement regarding ethics questions on the PWN.</p>
NASP delegate	<p>Susan is not present. An email was sent out regarding the NASP conference.</p>
NASP Children's Fund booth	<p>Anyone willing to volunteer at the NASP conference, contact Pam Hamilton. Monitoring the silent auction.</p>
Report on SLD Cadre	<p>Steve H. asked to put on the agenda.</p> <p>Alex stated that a survey was sent to psychs and school administrators.</p> <p>Joe stated that the meetings were spent further examining PSW and RTI by gathering information and reaching out to other stakeholders, states, psychs, admin, etc. When the survey is completed, information will be shared at our next meeting and provide recommendations.</p>
Other reports?	<p>Office of Education Ombudsman (OEO) - impartial free service for conflict resolution. Funded through Legislature. Reached 37,000 people.</p>

