



Board Meeting Minutes  
October 6th, 2022

**Mission:** Uniting school psychologists to support all students through advocacy, leadership and professional development.

**Vision:** School psychologists are an integral and dynamic force in fostering student success.

**WSASP Goals:**

Professional Growth: To encourage and provide opportunities for the professional growth of school psychologists

Recruitment/Retention: To recruit and retain school psychologists in Washington

Guidance: To provide professional guidance for school psychologists in Washington

Expanded Role: To promote the expanded role of the school psychologist here in Washington

Advocacy And Collaboration: To work with other agencies, offices, and organizations in order to advocate for students

**Group Norms:**

- Respectful discussion
- Stay on task
- Set time limits
- Be solution-focused
- Listen to each other and come to a compromise

**Values:**

- Social Justice
- Problem Solving
- Whole Student Focused
- Collaborative Communication
- Integrity
- Advocacy
- Courageous Leadership
- Continuous Improvement

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**Call to Order:**

5:04

**ROLL CALL**

**Voting Members**



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	President		President-Elect		Past-President		Treasurer		Secretary
x	Carrie Suchy	x	Mikael Olson	x	Cassie Mulivrana		Arick Branen	x	Gina Gerardi Caulton
	Area 1A:		Area 1B:		Area 1C:		Area 1D:		Area 2:
	Liz Jones		Larry Ruble	x	Marina Ganotra		Sarah Daley		Apryl Yearout
x	Anna Casey		Stephen Griego		Marci Nicholson	x	Krista Helbing	x	Rachel Saldana
	Area 3:		Area 4:		Area 5:		Area 6:		Area 7:
x	Julie Apeles	x	Crosby Wilson	x	Cecilia Hernandez	x	Sara Allen	x	Laree Foster
x	Samantha Slider		Nate McAuliffe	x	Danielle Bentow	x	Tricia Parker	x	Amanda Fleck
	Area 8:		Area 9:		Area 10:				
x	Kayleen Campbell	x	Michael Kirlin	x	Lore’K Garofola				
x	Franklin Day	x	Kristin Schuster		Mary Bauer				
	EWU		Gonzaga		UW Tacoma		U. Washington		Central WA University
	University Rep - Jamie Chaffin		University Rep - Joseph Engler		University Rep - Laura Feuerborn University Rep - Kathy Beaudoin		University Rep - Jim Mazza		University Rep - Richard Marsicano
M a r k	Student Rep - Katie Orozco Student Rep - Mark Agrellas		Student Rep - Ridge Bynum		Student Rep - Kaitlyn Crudge		Student Rep - Vacant		Student Rep - Maritsa Rodriguez



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	Seattle U				Assessment Committee Chair(s)		Communications Committee Chair(s)		Ethics Committee Chair(s)
	University Rep - David Fainstein			x	Laree Foster	x	Alex Franks-Thomas	x	Michael Kirlin
	Student Rep - Maegan Richardson Student Rep - Cat McCloskey				Leayh Abel	x	Mikael Olson		
	GPR Committee Chair(s)		Mental Health Committee Chair(s)		PD Committee Chair(s)		Retention & Recruitment Committee Chair(s)		Office Manager and Bookkeeper
x	Jill Davidson		Sherri Bentley	x	Tracy Pennington Branen	x	Cassie Mulivrana	x	Kristi Wilson
x	Anna Casey	x	Danielle Bentow	x	Arick Branen		Liz Gibson-Myers	x	Sheena Boosinger
						x	Kristin Schuster		
	Social Justice Task Force		Clock Hour Chair		Scope Editor		Webmaster		NASP Delegate
x	Marissa Avalon	x	Amanda Fleck	x	Matthew Liberty		Ashley Maphis	x	Jo Callaghan
x	Olivia Holter								
Other:									

Review of WSASP Mission, Vision, Norms, and Values
Notes.



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### Approval of Previous Board Minutes

[June Board Meeting Minutes](#)  
[August Board Meeting Minutes](#)

Mikael motioned to approve both board minutes  
Gina motioned to second  
approved by the board without dissent  
Gina will send on to webmaster

### President-Elect Report

An Area Rep Informational session was held on 9/12/22 with around 7 attendees. Thanks for coming! I will hold another in January and a final one at the end of the year. Reminder for Area Reps - please be checking your WSASP gmail account on a regular basis so that you can send out communications from WSASP in a timely manner when requested. For example, an email went out asking Area Reps to remind their Areas about awards nominations, but not all Area Reps forwarded this out to their Areas. By now, you should have sent out an email to your Area introducing yourselves and what your role is. Also, if you haven't started thinking about an Area activity (PD or social event), now's a good time! You have a budget for this. You can also think about having an Area get together at some point during WSASP (such as sitting together at lunch or during the social hour).

### President Report

President's Party Info - Friday evening, 8 pm, after R&R Reception in Carrie's Suite

Committee Chairs - I will be in touch to get your slides for the General Membership Meeting. We have 90 minutes to get through a lot, so prepare a brief update for membership about your committee please.

[Policy and Procedure](#) ad hoc Committee Update (Gina, Apryl, Mikael, Carrie) - Anyone else interested

Reminder to all committees, annual planning and retreat work is due 8/31. These should be emailed to Kristi and the president's group. This includes:

- [Annual Goal Planning Document](#)
  - o All submitted (except for PD)
- [A calendar of events](#) for your committee for the year (July 2022-June 2023)
  - o Not all submitted
- Finalize Operational Manual for 2022-2023 school year
  - o 4/7 are submitted



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- [SAFE-R Planning Tool](#) Complete the indicated section below:
  - **PD - Professional Competency**
  - **GPR - Advocacy**
  - **SJTF - Diversity**
  - **Ethics and Past President and Recruitment and Retention - Member Services**
  - **Executive Board Members - Operational Excellence**
  - **Communications - External Relationships & Communications**
  - **Mental Health - no section assigned**
  - **Assessment - no section assigned**

#### Past President Report

Awards: Will be announced at the fall conference!  
Diversity Scholarship: 18 applicants. If interested in being part of the final selection committee it's not too late!  
Final decision will be made by 10/11 and announced at fall conference!

#### Secretary Report

Minutes approved and will be uploaded to the website.

#### Treasurer Report

Meals are \$95 more per person than four years ago.

Contracts require:

- Davenport one more time
- Sea-Tac one more time

If we begin at 1:00 we can skip breakfast and lunch the first day and save ~\$90.



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~\$233 per person, not including the 20-30% in fees

Rate for members is \$300.

Would be a surprise if we made money, although virtual side might balance or even allow us to come out in the black.

**Membership Update**

820 members - large increase from last meeting, likely due to registration for Fall Conference.

**NASP Representative Update**

750 NASP members. Will be recruiting at a conference.

**Clock Hour Chair Update**

The Spring Lecture Series 2022 was a significant success, with our lowest feedback averages at 3.7/5 for one session. This particular session was brought down in ratings due to technical issues (background noise from the speaker) and many personal preferences to reduce the number of breakout groups. The majority of sessions were rated above 4/5 in all areas. Our highest rated session was Strengthening Executive Functioning Across Tiers with Dr. Dawson. We received a lot of high praise for her session and recommendations for us to bring her back. The law sessions with Woika and McGinnis also provoked high praises and recommendations for more law sessions, especially sessions specific to special education law. We also received many requests for Dr. Barrett to return as a WSASP speaker. Overall, this event was received wonderfully and many requests were made to bring back these speakers. Great job, SLS team!

The Summer Institute 2022 received evaluation feedback consistently above 4.5/5. The biggest area of improvement noted was that the physical room was too hot and the hotel had many fees. The overwhelming majority of feedback responded that this was a great, appropriate conference that they would like to continue learning in these topics.

**Webmaster Update**

Not present.

**Review of Previous Action Items**



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**Social Justice Task Force Proposal**

The Social Justice Task Force proposes bringing a vote to the general membership to create a new standing committee:

**Rationale to Board:** Upon further review of the SJTF, NASP practices, and NASP recommendations on DEI work, the SJTF and WSASP President's group strongly recommend transitioning the SJTF into the Social Justice Advocacy Committee.

**Name:** Social Justice Advocacy Committee (SJAC)

**Purpose (from annual goals doc):** The Social Justice Advocacy Committee is responsible for advocating for social justice throughout all areas of the association. This includes building and maintaining the capacity of other standing committees in their social justice work, and holding WSASP leadership and committees accountable to social justice values and goals. Additionally, the Social Justice Advocacy Committee promotes social justice advocacy as an essential component in the practice of school psychology, and by collaborating with other committees, it provides WSASP members with resources, guidance, state data, and opportunities to engage with others about social justice.

**New Business**

**Proposed changes to the Bylaws**

Addition of Social Justice Advocacy Committee

Change to Purpose of Mental Health Committee language

Some formatting and editing changes including changing nominations to elections committee and other small changes to update the bylaws to current practice (objectives replaced with goals, etc.)

Addition to awards: best practice categories added: leadership, mental health services, and social justice in practice

Remove President's Award or replace it with something else - because it is redundant with the Louisa Thompson Award. Carrie prefers that the award be removed.

Addition of unable to serve clause for elected roles (maternity leave, emergency leave, etc.)

**Review of Communication Policy**

Our procedural manual has guidelines! Our procedural manual can be found on our WSASP shared drive. Or, search "procedures" in the shared drive. It's in the Policy and Procedures manual - pp 10-12.



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Please collaborate with the Communication Committee before anything goes out (cc: Mikael and Alex). We have a team of editors that has a quick, 24-hour turn-around.

#### **Assessment Committee Report**

Submitted article to PWN. NASP poster proposal was accepted for the National Conference - yay!

#### **Communication Committee Report**

Communications Committee: The 2022 WSASP Census has been completed! 488 respondents, 20% increase from previous administration.

We are finishing up the compilation and interpretation of results and will share out with the board and membership ASAP - we're hoping to send results out in Monday's PWN if possible.

The WSASP feedback related questions will be kept internal to the board.

SCOPE: It is live! Shared out to almost 1,000 people in S'more app and also shared in FB group. One submission pending for winter SCOPE. Deadline for winter scope is 12/31/2022.

#### **Ethics Committee Report**

The Ethics and Professional Practices Committee met September 21st. We discussed a project to be completed by the last committee meeting of the year, May 17th. Our goal is to have a working document describing the responsibilities of the Ethics and Professional Practices chairperson. We also discussed topics that would be part of the SCOPE, and how to use the Prior Written Notice to alert school psychologists in Washington State of content to be published in the SCOPE. By our next discussion, we hope to have an article on the Ethics of Inclusion.

#### **GPR Committee Report**

- Fall is focused on Grassroots subcommittee (NSPW, postcard campaign, etc)
  - Postcard campaign: beautiful postcards have been ordered (thanks Carrie!)
  - NSPW: Governor's proclamation has been "ordered" (thanks Jill!)
    - Monday: SHINE
    - Tuesday: Making Connections
    - Wednesday: Advocacy for Wednesday
    - Thursday: Embrace Culture and Engage Community





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- Friday: Self-Care
- Legislative subgroup will start meeting in January
  - Wanna join!?! Email [gpr@wsasp.org](mailto:gpr@wsasp.org) or complete our [GPR Interest Survey](#) to get added to our calendar invite and drive!
  - Anyone and everyone (school psych) is welcome!
- Meetings:
  - Met on 9/28. Next meeting on 10/19 5-6pm
  - Grassroots subgroup (Jill and Melody) also met yesterday to work on NSPW

#### **Mental Health Committee Report**

Mental Health--we had our first meeting of the year--went well--continuing our submissions to PWN, will do two SCOPE articles this year--will have our first Mental Health Chat at the conference--we have our meetings scheduled for the year--committee members also liaising with other committees--going strong!

Will have a large awareness event in May. Please share how you perceive that school psychologists promote mental health!

We will be collaborating with GPR and also working on a Scope article.

#### **Professional Development Committee Report**

The Spring Lecture Series 2022 was a significant success, with our lowest feedback averages at 3.7/5 for one session. This particular session was brought down in ratings due to technical issues (background noise from the speaker) and many personal preferences to reduce the number of breakout groups. The majority of sessions were rated above 4/5 in all areas. Our highest rated session was Strengthening Executive Functioning Across Tiers with Dr. Dawson. We received a lot of high praise for her session and recommendations for us to bring her back. The law sessions with Woika and McGinnis also provoked high praises and recommendations for more law sessions, especially sessions specific to special education law. We also received many requests for Dr. Barrett to return as a WSASP speaker. Overall, this event was received wonderfully and many requests were made to bring back these speakers. Great job, SLS team!

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Fall conference virtual moderators needed! Sign up to moderate at least three sessions virtually and you will receive complimentary registration for the virtual conference! <https://www.signupgenius.com/go/10C0F4EACAE23A0F8C52-2022>

PLEASE SIGN UP AS A VIRTUAL MODERATOR! THREE SESSIONS = FREE VIRTUAL REGISTRATION



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Retention and Recruitment Committee Report		
<ul style="list-style-type: none"> <li>We will have a booth at the fall conference to advertise membership benefits and recruit for committees. Let us know if you have anything you want us to post!</li> <li>Social hour for mentor/mentee - join us Friday at 6:30-7:30. Info will be in Whova closer to the day of the social.</li> <li>A new practice will be monthly recognition of members with these individuals in the running for later recognition.</li> <li>Note that NASP requires that those new to the field have a mentor as early practitioners.</li> </ul>		
Social Justice Task Force (Proposed to become SJAC)		
<p>Possibly soon to be the SJAC!</p> <p>First meeting has occurred. Have decided to move forward with establishment of a more permanent committee (see above).</p>		
NEW TOPIC		
None		
Meeting Adjourned		
6:18		

ACTION ITEMS		
TASK:	COMPLETED BY WHO:	COMPLETED BY WHEN: