



Board Meeting Minutes
January 14, 2021

Mission: Uniting school psychologists to support all students through advocacy, leadership and professional development.

Vision: School psychologists are an integral and dynamic force in fostering student success.

WSASP Goals:

- Professional Growth: To encourage and provide opportunities for the professional growth of school psychologists
- Recruitment/Retention: To recruit and retain school psychologists in Washington
- Guidance: To provide professional guidance for school psychologists in Washington
- Expanded Role: To promote the expanded role of the school psychologist here in Washington
- Advocacy And Collaboration: To work with other agencies, offices, and organizations in order to advocate for students

Group Norms:

- Respectful discussion
- Stay on task
- Set time limits
- Be solution-focused
- Listen to each other and come to a compromise

Values:

- Social Justice
- Problem Solving
- Whole Student Focused
- Collaborative Communication
- Integrity
- Advocacy
- Courageous Leadership
- Continuous Improvement

Call to Order:
Notes/time: 5:05 p.m.

ROLL CALL									
Voting Members									
	President		President-Elect		Past-President		Treasurer		Secretary
X	Alex Franks-Thomas	X	Cassie Mulivrana	X	Laurie Engelbeck	X	Arick Branen	X	Monique' Gaynes



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	Area 1A:		Area 1B:		Area 1C:		Area 1D:		Area 2:
	Liz Jones		Jennifer Much	X	Mikael Olson	X	Liz Gibson-Myers		Nicole Preston
X	Anna Casey	X	Brenda Gessaman	X	Rebecca Ragland	X	Lindsey Gallagher	X	Apryl Yearout
	Area 3:		Area 4:		Area 5:		Area 6:		Area 7:
	Nathan Cattarin		Donna Guise	X	Sherri Bentley	X	Danna Williams	X	Laree Foster
	<i>Vacant</i>		<i>Vacant</i>		Cecilia Hernandez		Sara Allen	X	Amanda Fleck
	Area 8:		Area 9:		Area 10:				
	Samantha Gerber		Michael Kirlin		Lore'K Garofola				
X	Jennifer Heinecke		Karen Harper	X	Mary Bauer				
Non-Voting Members									
	NASP Delegate		EWU Hybrid		EWU Respecialization		U. Washington		Central WA University
	Susan Ruby		University Rep - Susan Ruby		University Rep - Jamie Chaffin		University Rep - Jim Mazza		University Rep - Heidi Perez
			Alli Hulett	X	Jessica Zimmerman, Liz Griffioen		Joshua Blazen		Student Rep - Name
	SU Program		GU Program		Assessment Committee Chair(s)		Communications Committee Chair(s)		Ethics Committee Chair(s)
	University Rep - Jason Parkin		Joseph Engler	X	Cassie Mulivrana	X	Alex Franks-Thomas		Michael Kirlin
	Emeka Oguike, Austin Kain		Student Rep - Name		Laree Foster	X	Mikael Olson		



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	GPR Committee Chair(s)		Mental Health Committee Chair(s)		PD Committee Chair(s)		Retention & Recruitment Committee Chair(s)		Office Managers/Bookkeeper
X	Carrie Suchy	X	Sherri Bentley		Steve Hirsch		Laurie Harrison	X	Curt Blair
X	Sherri Bentley	X	Tracy Pennington-Branen			X	Monique' Gaynes		Sheena Boosinger

Other: Clock hour chair: Amanda Fleck (present); Uzma & Julie Martin, Social Justice Task Force

Review of WSASP Mission, Vision, Norms, and Values
Notes
Approval of Previous Board Minutes (3 min)
Laurie E. motions to approve, second by Cassie, motion passes at 5:14pm.
President-Elect Report (3 min)
<p>GSuite Updates</p> <ul style="list-style-type: none"> • Log into wsasp.org email • Association shared calendar • migration of committee documents <p>Cassie: Everyone has logged in to G-suite, shared calendar for committee chairs to add committee meetings, Google Drive needs to be organized on the shared drive. Each member needs to have a gmail account to access the shared drive. Members will be added to each committee.</p>
President Report (5 min)
<p>Introduction to new board members</p> <ul style="list-style-type: none"> • Amanda Fleck, Clock Hour Chair and new Area 7 Co-Representative • Rebecca Ragland, new Area 1C Co-Representative (replacing Jessica Kessler)



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Appointments

- Apryl Yearout will represent WSASP on the PESB focus group to review alignment between PESB [program standards](#) and the National Association of School Psychologists [Standards for Graduate Preparation of School Psychologists](#).

NASP Assistance to States Webinars - January 23

- [List of sessions](#)
- The Assistance to States (ATS) State Leadership Development Strand is sponsored by the NASP ATS committee in collaboration with the following NASP committees: Leadership Development, Communications, Government and Professional Relations (GPR), Professional Development, Multicultural Affairs (MAC), and Membership. This strand typically is offered as part of the NASP convention and is designed to assist new and seasoned state and national leaders with foundational training in association operational management. In 2021, due to the complexities presented by the pandemic, this strand will be offered as an abbreviated 1-day state leader virtual training instead of a convention offering. Each session will be 60 minutes in length and include topical presentations by recognized NASP leaders and opportunities for discussion.
- State associations may register any state school psychology leader in any of the 8 foundational leaders sessions free of charge. Preregistration is required using the links for each session contained in the attached document. After a participant registers at the link provided, an email will follow with instructions for connecting to the webinar.

Past President Report

Laurie H.

- Election week coming up in May
 - Odd area reps
 - Secretary
 - Nomination for President Elect
- Survey to members regarding how to give back. Proposal to add to election so that more members can see it and provide input.

Secretary Report

- Past agenda's now located on shared agenda.

Treasurer Report (5 min)

Arick

- We have over 200k
- Complicated to split monies from conference.



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- Oregon has received 15k check but not deposited.
- Alaska has also not deposited it.
- Conference: 67% of Net came to WSASP
- Curt was able to collect funds.
- Net income \$84k since August 1st.
 - We should get another \$20k
 - We are not spending because of NASP and PPI
- Proposal to accept 10% above budget. Laurie - That is not a law only a policy.
 - What do other state associations do with surplus?

Alex

- Gift of gratitude for Curt from WSASP.

Membership Update (5 min)

Curt

- 902 active members
- 120 pending renewal

Alex

- 1300 ESAs registered

Apryl: Do we have a list of members who have retired?

Curt: There is no explanation as to why some members don't renew.

Laurie H.: This might be good data from area reps.

NASP Representative Update (5 min)

Susan cannot join meeting today

Clock Hour Chair Update (5 min)

Amanda: Nothing to share right now. We plan to hold off until the June retreat to report.

Curt: How do clock hours get sent out?

Cassie: Clock hour voting needs to go to voting members and area reps. I will set up an account called ClockHourApproval@wsasp.org for those to go out.



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Review of Previous Action Items (5 min)

Survey for how to give back to members - President's group

- Draft of the survey has been completed, including the cruise proposal; this could be shared in PWN this winter, OR sent with bylaws survey.

Alex: Any other feedback on how the survey is disseminated?

Laurie: We can send it with the Bylaws survey.

Carrie: Fewer surveys are better.

Arick: We can make it more affordable. We can also increase benefits for students.

Alex: We can email inquires to members to get more feedback. Bylaws survey will go out in March.

New Business - Bylaws Update (10 min)

By Laws Update

- Recommending revision of bylaws. Per [current Bylaws](#) (page 8): The Executive Board shall supervise and manage the affairs of the Association and has the direction and authority to act for the Association as a whole but not to alter dues structuring or voting requirements. **Changes in dues structure, voting qualifications and procedures, and other procedural issues may only be accomplished through balloting of all members.** The President's Group interprets this to mean that we can complete the update by providing a poll/survey to membership rather than calling a general membership meeting.

Alex: Does that sound like an appropriate way to send information out?

Anna: Agreed.

- Proposed changes:
 - Add Bookkeeper and Webmaster positions
 - Add NASP Delegate as a non-voting member of the Executive Board
 - Add Outstanding Advocate to list of Awards
 - Clarify nomination and voting procedures for WSASP Officer positions
 - Create out-of-state membership category
 - Change Diversity Scholarship language to say that we will provide *at minimum* one scholarship per year
 - Change to Areas of Representation description to remove E and F as lettered sub-areas of Area 1.
 - *SCOPE editor as non-voting board member?*
- President's group recommends publicizing the changes and reasoning behind them through PWN and social media. Send a survey to current membership to approve each change in mid-March, prior to the 2021 election.
- [Click here to view current draft.](#)

Alex: Draft sent to everyone. Based on our discussion we talked about an out-of-state member.

Curt: Someones inquires come from professionals who are not school psychologists. If they are not school psychologists is there a was we can provide membership?

Laurie H.: They are a non-member.



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Curt: This changes every year.

Laurie H.:

Michael: What would be the benefit of being an affiliate member:

Curt: We are not expecting them to pay full member price of attendance, especially for Fall Conferences.

Laurie: Professional affiliates can at a discounted rate at conferences and they don't pay dues, membership is free.

Curt: Some people from NASP wanted to receive communications from our association. Affiliates are not expected to become members.

Alex: I will work on defining the role of an affiliate. We added webmaster and bookkeeper. We changed language for nominations and self-nominations. Executive Board nominates the President Elect position; however, all members vote for President Elect position. Chairs are officially appointed by the President.

Michael: I'd like to reach out for others who might be interested in the position.

Apryl: Can other members such as treasurer or secretary be nominated to be President Elect?

Sherrie: I think if they have been on the board for more than 3 years.

Carrie: We need better language to who can be nominated for President Elect.

Alex: I will work on this language along with the other bylaw changes. I will list members of the board that are voting and non-voting members.

Carrie: I may add that committee chairs are not non-voting members. I would recommend that we list all voting members.

Laurie: I'd like the SCOPE editor to be a non-voting member. The clock-hour should also be added. Officers and area reps are voting members. Do we want staff members added.

Alex: (Going over more changes to bylaws.)

Carrie: I also saw that the school psych of the year be nominated as NASP school psych of the year. We should also consider the WEA nominations that will be open shortly.

Alex: I will work on this and make changes to send out in an effort to save time.

WA Credentialing Standards Workgroup Update (10 min)

At the October 8 th Board meeting, WSASP formed a workgroup to review current credentialing requirements in Washington State. Members include Susan Ruby (NASP Delegate), Laurie Engelbeck (Past President), Apryl Yearout (Area 2 Co-Rep), Liz Griffioen (EWU Online student rep), and Marissa Scroggins (general member). The group includes several individuals who have unique perspectives due to holding multiple certifications and licenses beyond school psychology and who range from student to advanced practitioner in experience. NASP provided a letter to WSASP on November 12, 2020 and confirmed the need to better align Washington State Standards for credentialing with the NASP 2020 Credentialing Standards (see attached letter from the Credentialing committee, chaired by Emilie Ney). NASP appointed two members of the Credentialing committee, Tess Melendrez and Ashley Arnold, to work directly with WSASP. Members of the WSASP Credentialing workgroup, Tess, and Ashley met with Professional Educator Standards Board (PESB) staff members Maren Johnson (Associate Director, Educator Preparation and Credentialing) and Sophia (Preparation and Credentialing Program Specialist) virtually on November 20 th , 2020. Tess and Ashley provided a summary of key items in Washington State's language for the credentialing of school psychologists that currently misalign with the NASP 2020 Credentialing Standards. The table below provides an analysis of the specific requirements for credentialing (found at <https://www.k12.wa.us/certification/educational-staff-associate-certificates/esa-first-time-applicant/school-psychologist-first-time>).



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[Click here to view Memo to Executive Board.](#)

Laurie: We met with Maren Johnson and she is not in support in changing the credentialing. Susan created a nice document to send to PESB.

Alex: Susan sent me a text regarding the recommendations to send to PESB with an opportunity for public review. I sent the workgroups recommendations out twice this week. Is there any feedback?

Michael: Will the 1200 hours internship be included?

Laurie: No. It's just our state requirements. There are still pathways from people out of state.

Jennifer: Is the left column what is listed from the state and the right column the WSASP recommendations?

Sherrie: If they have 3 years experience are they required to complete a specialist degree?

Laurie: I don't think so.

Carrie: The recommendation is completion of comprehensive exam. The concern from NASP is that APA is going to have a lot of masters level going into our field.

Michael: If a masters level will be accepted then you are bound to the state rules where you became a school psychologist.

Carrie: If you are not from a state program or from the state with three years experience, how can you become credentialed?

Alex: Can I hear some recommendations from how to change the workgroup's recommendations.

Assessment Committee Report (1-2 min)

Cassie The assessment committee is currently working on the following projects:

- Scope COVID article update for Spring
- Two position papers on best practices for documenting eligibility under the OHI category for ADHD and defining best practices for eligibility under the category of Intellectual Disability
- Updating the Assessment Committee webpage and gathering resources to consolidate and include
- "Dear Assessment Committee" feature for SCOPE, PWN, Facebook or all three

Our next Committee Meeting is on February 17th at 4:30pm

Communication Committee Report (1-2 min)

Mikael

- Get the website reviewed.
- Editing all documents that come through from the SCOPE

Ethics Committee Report (1-2 min)



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Michael

- We are taking critical feedback and making productive changes.

GPR Committee Report (3-5 min)

Carrie:

- WEA ESA of the Year Award nominations coming soon!
- OSPI-Proposed WAC Revision
- Not expecting alot of legislating as it revolved around COVID-19

Mental Health Committee Report (1-2 min)

Sherrie

- Goal this year is that every month we submit something to the Prior Written Notice. We have not met this goal. I'm hoping this improves from January to June.
- We updated the website.
- SEL committee is becoming overwhelming.

Professional Development Committee Report (3-5 min)

Graduate Student Conference

- The conference will be Saturday Feb 27 all day and completely virtual of course
- The conference fee will be \$15 for WSASP graduate student members and \$50 for non-members
- We will be providing links to school districts who are interested in speaking with graduate students for either jobs or internships for 2021-22
- there will be two simultaneous talks each session and they will be recorded with speaker permission
- the focus is, 'EVERYTHING YOU NEED TO KNOW ABOUT WHAT'S AHEAD THAT YOUR GRADUATE TRAINING PROGRAM MAY NOT HAVE COVERED'

Recommendations:

- Systems and conversations with administrations.
- How to read contracts and school board policies is recommended.

Arick: We need to get that on the website and flyers out.

Retention and Recruitment Committee Report (1-2 min)

No new update.



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Monique will contact Steve regarding PD for graduate student conference.

Social Justice Task Force Report (2-3 min)

Progress update, including potential podcast series and request for resources.

Julia: In the process of gathering resources to figure out how to organize it and publish to our website.

Carrie: Kudos to the new members from the task force and their collaboration.

ACTION ITEMS		
TASK:	COMPLETED BY WHO:	COMPLETED BY WHEN:

Meeting adjourned at 6:32 p.m.